Real Estate Advisory Services

CORE REAL ESTATE SERVICES

Brokerage

- Owners Rep
  - Sales
  - Leasing
  - Renewal
  - Green Renewal
- Tenant Rep
  - Buy
  - Lease
  - Renewals
  - Consulting
- Investment Sales

Creative Services

- Marketing Plan & Budget
- Web Design
- Project Naming
- Branding
- Promotional Ideas/ Events
- Graphic Design
- Public Relations & Communications
- Project Management

Facility Management

- Customer Service
- Tenant Relations
- Building Systems Management
- Property Staffing
- Risk Management
- Green Savings Advisory
- Capital Improvement Assessment
- Preventative Maintenance Programming
- Expense Pooling & Package

Financial Management

- Lease Abstracts
- Receivables & Payables
- Asset Budgeting
- Monthly Reporting
- Accounting Services
- Advisory Services
- 'Leakage' Recovery
  - Income
  - Expense
- Variance Reporting
- Expense Pooling & Purchasing Analysis

Equity Services

- Identify Financing Sources
- Identify Grant Incentives
- Abstract Portfolio Debt
- Capital Structuring
- Ownership Advisory Structure
- Project Pro-Forma
- Valuation & Return Analysis
- Construction Draw Schedule Compliance
- Cost Segregation

Owner's Construction Rep

- Pre-Construction Services
  - Project Team Solutions
  - Pre-Design Phase
  - Design Phase
  - Government Approval Phase
  - Construction Selection (Private)
- Development Planning
  - Financial Management
  - Planning & Budgeting
  - Loan Draws & Reporting
- Construction Phase
  - Project Oversight
  - Schedule Monitoring
  - Contractor Bidding (Public)
  - Dispute Resolution
  - Project Close-Out

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